



Getting Started as a Supervisor

Overview



According to a report from HR.com and I4CP, 47% of new supervisors receive no formal supervisory training. Their functional skills, attitude, or aptitude may have landed them the supervisor position, but now they need to develop new skills and abilities to succeed. This workshop introduces participants to the foundational concepts required to effectively lead other people.

Audience

- New or first-time supervisors
- Leaders who manage new or first-time supervisors
- Any leader who wants to “get back to the basics”

Time

This workshop is available in two formats:

- Full day
- Two half-days (four hours each)

Description

The training makes extensive use of role-playing and group discussion to help participants fully understand the concepts presented.

- ✓ Understanding leadership styles
- ✓ Establishing a vision and goals
- ✓ Organizing work and managing priorities
- ✓ Effective delegation
- ✓ Performance management – motivating employees

Testimonials

Here are just a few comments from participants who attended the workshop:

- *“Good combination of media, interaction, and group participation.”*
- *“The trainer was absolutely exceptional. Great role-playing and activities.”*
- *“All tools presented were great and can be used.”*
- *“The engaging activities were excellent! This really reinforced the concept being illustrated.”*
- *“The content was awesome and incredibly valuable!”*

Schedule a Class

Contact Jeff Toister at 619-955-7946 or jeff@toistersolutions.com to schedule your workshop.